

VENUE HIRE & PRICES

All wedding parties at South Farm hire the entire property on an exclusive basis for the day. We charge a venue fee for the hire of the property and, if appropriate, hire of the ceremony room. The capacity is for 146 guest's formal seating or 250 party styles. Please note that if you choose to have a buffet style menu then to allow room for the buffet the maximum number we can seat in the barn will be 122 guests. We quote separately for catering and drinks service according to requirements. Please see the Menu prices for more details.

Prices apply to current bookings, until 31st December 2019. All bookings for 2020 are subject to a 3% price increase.

Venue hire is for an eight hour period, commencing at the start of us providing service to you (usually the drinks reception). Additional hours, or any hours required after 12 midnight incur a £250 (+VAT) per hour or part hour additional charge.

PRICES (Subject to VAT)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sat	£3150	£3350	£3650	£4600	£6250	£6500	£6750	£6900	£6300	£4600	£3600	£4750
Fri	£2000	£2250	£2450	£3600	£5050	£5100	£5250	£5350	£5100	£3600	£2400	£3600
Sun	£950	£1250	£1700	£2650	£3500	£3650	£3900	£4000	£3550	£2550	£1900	£2050
Thursday	£600	£900	£1350	£2250	£2400	£2650	£2850	£3000	£2500	£1800	£1300	£1600
Weekday	£550	£850	£1200	£2100	£2150	£2300	£2600	£2800	£2250	£1650	£1150	£1500

**Please note New Year's Eve will be charged as a December Saturday and all other weekdays between Christmas & New Year will be charged as a December Friday*

***Bank Holiday Sundays are charged at Saturday rates & Bank Holiday Mondays are charged at Sunday rates*

****Good Friday will be charged at Saturday rate*

CEREMONY FEE (if applicable)

Drawing Room (up to 35 guests)	£400
The Old Dairy (up to 102 guests)	£500
The Horse Barn (up to 65 guests)	£500
Barn (up to 180 guests)	£600
Additional Charge for Summerhouse	£220

PAYMENT TERMS

Deposit on booking (non-returnable)	£1500
50% balance nine months before wedding	
Final balance one month before wedding	

The above fees are subject to VAT at 20%.

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South Farm, Shingay-cum-Wendy, Royston, Hertfordshire SG8 0HR

MINIMUM SPENDS - Please ensure the Catering spend pre VAT meets the minimum spend requirements detailed below for the day and month. Please note these figures are valid until the end of 2019. Bookings for 2020 are subject to a 3% increase on minimum spend.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sat	£4000	£4100	£4200	£5000	£5600	£6000	£6250	£6250	£6000	£5000	£4200	£4600
Fri	£3500	£3500	£3500	£4000	£4800	£5000	£5250	£5250	£5000	£4800	£3500	£3800
Sun	£3000	£3000	£3000	£3500	£4000	£4000	£4250	£4250	£4000	£3500	£3000	£3500
Thursday	£2500	£2500	£2850	£3100	£3500	£3500	£3600	£3600	£3300	£2850	£2500	£3000
Weekday	£2500	£2500	£2700	£2900	£3000	£3000	£3000	£3000	£2900	£2700	£2500	£2700

THE VENUE OFFER

1. Exclusive use of South Farm for two hours for the Ceremony and for eight hours for the Reception (or longer by arrangement). This includes the public rooms in the house (hall, drawing room and dining room), the grounds and all the reception rooms in the courtyard.
2. Access to dress the barn from 10AM on the day of the wedding, or the previous day if there are no conflicting bookings.
3. Car parking space. Cars may be left overnight at owners' risk for removal by 11am on the day following.
4. Permission to camp or park caravans in paddock at £5 per person.
5. Use of complimentary Bridal Suite on Wedding Day for Bride and Groom or their guests.
6. All power, heat and light (including floodlighting), including 3-phase supply for Barn and Gardens.
7. Floodlighting House and Drive.
8. PA system and digital microphones in Barn and Conservatory.
10. Gilt chairs for indoor ceremonies and garden chairs for outdoor ceremonies.
11. Cake table, cloth and knife.
12. Garden tables and courtyard tables.
13. Stand-by 3phase 75 KVA emergency generator.
14. Use of the Horse Barn for dancing or use of our wooden dance floor in the Tudor Barn.

Please note the following are not included:

1. Flower arrangements
2. Music
3. Food and Drinks
5. Master of Ceremonies
6. Place settings & seating plans

We do not allow the following at South Farm:

1. Fireworks
2. Sky Lanterns