

FREQUENTLY ASKED QUESTIONS

Venue Name: South Farm.

How many guests can be catered for at one time?

146 for a sit down meal, 122 for buffet style.

How many guests can be catered for with an Evening Reception?

200.

Are we licensed for Civil Ceremonies & what is the maximum capacity?

Yes, we have four licensed ceremony areas:

The Drawing Room in the house which is licensed for up to 35 guests.

The Summer House in the Garden which is licensed for up to 146 guests.

The Old Dairy which is licensed for up to 00 guests.

The Tudor Barn which is licensed for up to 146 guests.

Will you have a dedicated Wedding Planning Team?

Yes, we have an office full of experienced wedding planners who help you with the whole planning process. You will also be invited in for a 'Planning Meeting' where all details will be covered.

Will you have an Event Manager on the day?

Yes, you are allocated an Event Manager who will be there three hours before the ceremony is due to take place and usually leave after the evening food has been put out.

Do we offer exclusive use?

Yes, every wedding that we book has exclusive use on the day with all bedrooms included.

Is there a fee for exclusive use?

No.

Is all the furniture included in the price?

Yes, all chairs, linen, cutlery, crockery, glassware, tables etc. are all included and provided on the day.

Are chair covers included?

No, if you would like chair covers these need to be arranged by yourselves through an external supplier.

Is there in house catering?

Yes, all the catering we provide is prepared and cooked by our resident chefs.

Is there any flexibility on the menu and are special dietary needs met?

Yes, complete flexibility is offered to our clients, if there is something in particular you would like, then we can of course discuss it with our chefs. All dietary needs are met to the best of our ability, but it must be noted, we are not a nut free kitchen and do contain traces.

Is there a minimum spend on food in the day/evening?

Yes, please see our [minimum spend](#) requirements which are applicable for catering only.

Can you supply your own alcohol & at what fee?

Yes, we do charge corkage however. We charge £12.50 + VAT for a bottle of wine and £17.50 + VAT for a bottle of sparkling (750ml).

Can you have free jugs of tap water on the tables?

Yes.

Is there a licensed bar?

Yes.

Is there a fee for using the bar?

No, you can decide throughout the day when you would like this open or closed at no extra charge.

What is the price of a pint and price of a glass of wine from the Bar?

Average price for a pint is around £4.50 and for a glass of house wine is around £5.00.

Does the bar serve draught beers/lagers?

Yes, we have Peroni, IPA, Guinness & Becks Vier at the main bar and IPA and Becks Vier in our Outside Bar.

Does the bar serve Real Ale?

Yes, we try and have two/three real ales on, depending on the time of year and number of Weddings.

When does the bar open and close?

The Bar will open at any point after the ceremony you require, and closes at midnight with the option to extend to 1am on Saturdays.

Where are the bars located?

Outside Bar in the Garden, Main Bar in the Barn & Bottle Bar in the Granary.

What time does the venue close?

Midnight with the option to extend to 1am on a Saturday.

Is live entertainment allowed?

Yes.

What are the music restrictions/limits?

We have a [Sound Limiter](#) which peaks at 90 Decibels in the Tudor Barn. We also have a Sound Limiter in the Horse Barn which peaks at 100 Decibels.

Is there suitable access for the Band/DJ?

Yes, they can gain easy ground floor access through the fire exits in the Barns.

When do the Band/DJ set up?

Usually during coffee, you will move to the Old Dairy to have coffee and that allows them 30 minutes to an hour to set up.

Is there a PA system?

Yes, we have a wireless microphone and sound system you can use in the Barn, along with an outside sound system and music facilities in the Old Dairy and Drawing Room.

Can an IPOD/Tablet/Laptop be plugged into the system?

Yes.

Can music be played outside?

Yes.

When can you have access to the venue to start decorating?

From 10am on the day of the wedding.

Is it possible to set up the day before?

Yes, if there is no wedding, we can confirm one month before the wedding date that you will be able to stay/set up the day before.

Where can wedding gifts be stored?

We normally suggest the Old Dairy as that is where the guests will arrive to most of the time. The Event Manager will then move them to the Bridal Suite in the evening for safe-keeping.

How many toilets are there?

Ladies & Gents located outside the Old Dairy, Toilet, Disabled Toilet & baby Change in the Granary and Ladies & Gents in the Horse Barn. So around 14 toilets in total.

Are there baby change facilities?

Yes, in the Granary.

Is there a disabled toilet & access?

Yes, we have a ramp up to the Granary where the disabled toilet is located.

Is there a cloakroom?

We have a coat rail in the Granary but it is not locked.

What provisions are there for children?

Children are charged at £30 + VAT per head and get a Gingerbread man with their name piped on as part of their place setting, their main meal and dessert can then be chosen by you from our children's menu.

Is there sufficient parking space?

Yes, we have plenty of parking for your guests, and reserve the first gravel row for the bridal party.

Is there access for coaches?

Yes, if you inform us there is a coach arriving then we will rope off the first gravel row so they can come down the HGV entrance and turn easily and ensure your guests are dropped off close to the house.

Can cars be left overnight?

Yes, as long as they are collected by 11am the next day.

Gardens/ grounds for wedding guests to use?

Yes, we have a total of 22 acres here at South Farm so there are plenty of areas for photographs and for your guests to explore.

Can confetti be used on premises?

Yes, as long as you choose to use ours, which is organic dried rose petals and is complimentary.

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Can you have fireworks?

No, I am afraid we have neighbors and need to be respectful, to our animals and our neighboring animals. They are also a huge fire risk as we have predominantly wooden structures.

Can you have a chocolate fountain?

Yes, as long as it is booked through our recommended supplier which you can find on our website under [‘Suppliers’](#).

Can photographers/suppliers visit the site prior to the wedding for a viewing?

Yes, we would ask that you phone prior to their visit and book in for an autopilot, to ensure they do not turn up during a wedding day.

Is there accommodation for guests?

Yes, we can sleep 24 in total. We have five main bedrooms, two of which can sleep four in each. And then our Romany Gypsy Caravans which we have five of and can sleep two in each. In addition we have two camp beds and two travel cots for younger guests. We also have a B&B built 1.4 miles down the road called ‘Fen Bridge Farm’ which is automatically reserved for your wedding and has 3 double rooms.

Are the rooms all kept for our guests only?

Yes, as you have exclusive use on the day, all the bedrooms would be blocked out for your use.

Who books the rooms?

The rooms are booked by the Bride & Groom, that way you can ensure that you have your closest family staying on site.

Is there a Bridal Suite?

Yes, which is complimentary for the Bride & Groom.

Is the venue insured?

Yes.

Is a deposit needed and is there a cancellation policy?

Yes, £1,500 on signing the contract which is a non-refundable deposit.

What is the payment structure, when will the final balance be due and is there VAT on top?

VAT is on top yes, we ask you for 50% of the amount 9 months prior and then the final amount 1 month prior. For a package option the deposit is £1,000 then 50% of the package balance is payable 9 months prior followed by final balance 1 month prior.